



Bellbrook Music Boosters

02Nov2020

6:00 pm

Zoom Video Call, # 872 8899 8492

Meeting Recorded in its Entirety

Executive Board Meeting

Call to Order: 6:04 pm

Roll Call: Melanie Glover, Danielle Woeste, Heather Newell, Kevin Hobbs, Al Astroski, Larissa Scott, Phoebe Dickman, Jen Volmer, Rodney Silva, Barb Siler, Andy Soloman

- **Absent:** Todd Whalen

Welcome:

Approval of General Membership Minutes, 05Oct2020:

Al Astroski, 1st motion, Phoebe Dickman, 2nd, All Approved

Old Business:

- **Creating a Process for the Accounting of Monies in the Lock Boxes**
 - Melanie Glover, President, met with Dawn Metzler, Depositor, in order to ascertain her thoughts about the current process. Dawn in agreement that the current system could benefit from being evaluated and updated. She reported barriers that she has been encountering, namely difficulty securing appointments at the bank to deposit change from Tag Day, while carrying out the Depositor role.
 - Kevin Hobbs, Treasurer, has created a form, that will serve as an alternate Money for Deposit (MFD) form, that will enable two individuals to document the contents of the lock boxes and follow the trail of the monies from the time of retrieval to the time of bank deposit.
 - Plan of Action:
 - ☐ Continued brainstorming by Executive Board during December 2020 meeting.
 - ☐ New form, as well as new process, to be vetted before approval.
 - ☐ Addition of Role of Depositor Proxy to be added to By-Laws.
 - ☐ Locks to be changed on BHS and BMS boxes and additional keys made in Jan. 2021.

New Business

- **Treasurer's Report – Appendix A**

- Kevin Hobbs to investigate possibility of using “Bill Pay” through the bank to send payments. This would perhaps eliminate the need for the replacement of the position of Check Writer.
- **Board of Trustee’s Report**
 - Larissa Scott, Chair of the Board of Trustees, has nothing to report at this time.
- **Officer’s Report**
 - Held for the General Membership Meeting.
- **Director’s Report-Appendix B**
- **Administrator’s Report**
 - Not present.
- **Fundraising/Ways and Means (Rod Silva)- Appendix C**
- **Holiday Spirit Sale**
 - Jen Volmer reports that we are waiting on Kim Kress, Embellished Threadz, to complete the online catalog in order to begin the Holiday Spirit Sale. It was originally supposed to be held 10/19-11/2/2020. Jen will keep the Executive Board updated.

Next meeting date/time/location will be sent by email

Adjourn: 7:18 pm

Kevin Hobbs, 1st motion, Danielle Woeste, 2nd

Appendix A

Treasurer Report, 02Nov2020

BALANCES

Checking - \$12,837.57
Savings - \$76,515.02



BOOSTER FUNDS OVERVIEW:

YTD Income: \$ 3,508.95
YTD Expenses: 14,005.35
YTD Surplus/(Deficit): \$ (10,496.40)

Monies Received from Donations/Fundraisers

#	Source	Amount
1	None received for October	
2		
3		
4		
5		

Treasurer Activities

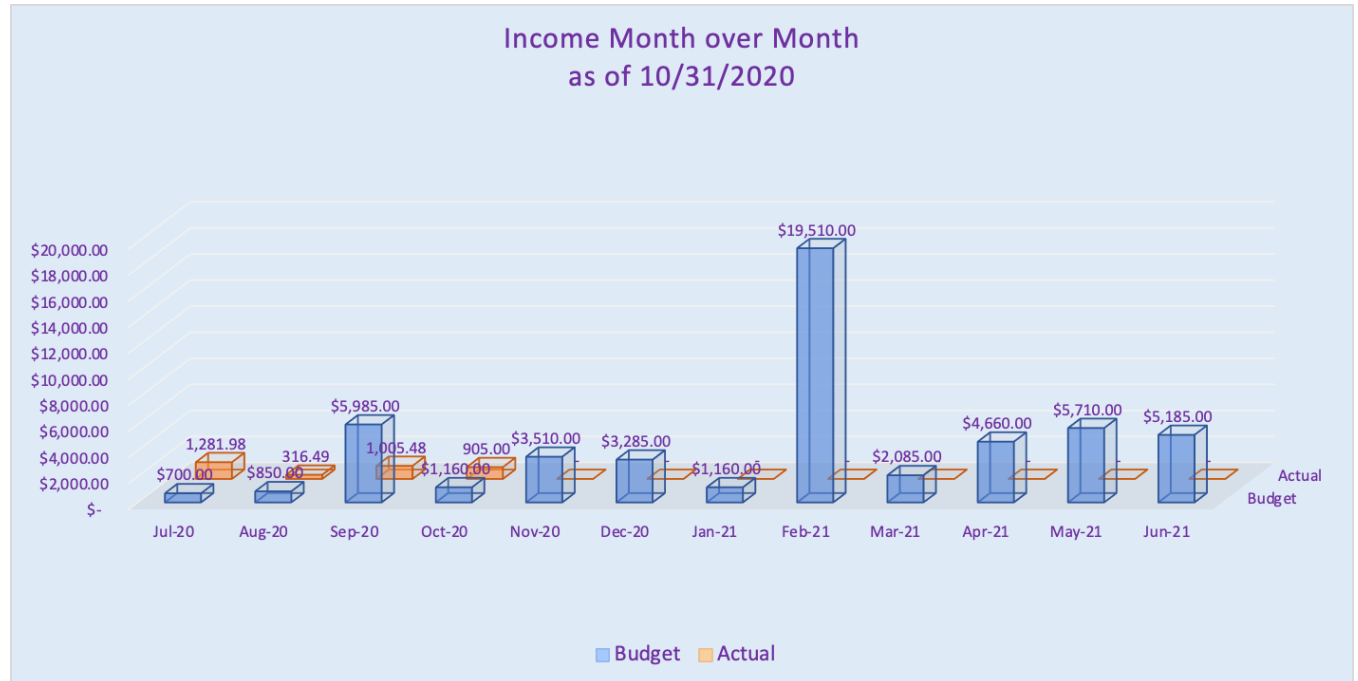
1. Awaiting refund from Euchre Facility (Advanced Business Venues for \$450)
2. Need to recruit a new Check Writer – Sheena is resigning
 - a. Needs Computer with Internet Access
 - b. Needs B&W Laser or Ink Jet Printer
 - c. Will need to learn how to write checks via QuickBooks
 - d. Will need to learn RFP Process
 - e. Complete Conflict of Interest form

Action Items from previous meeting:

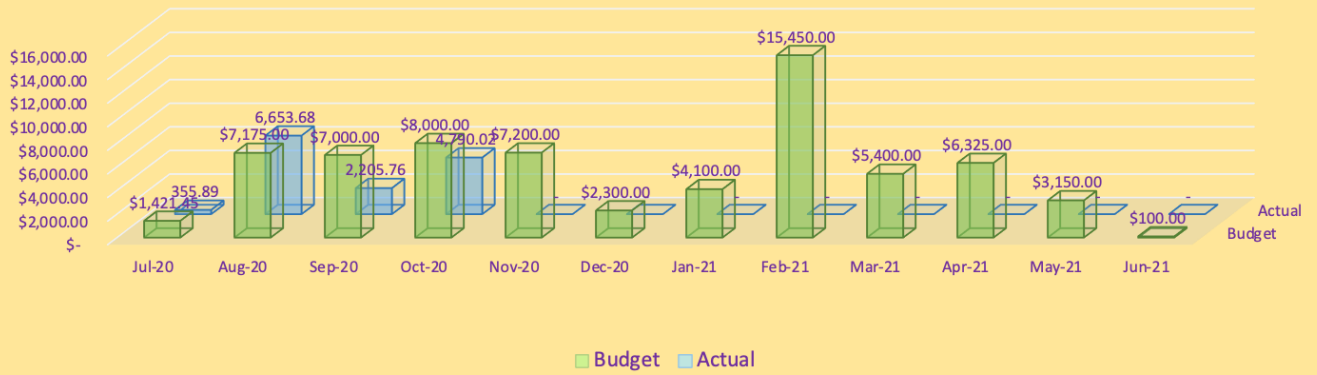
1. Create a form that can be used to track when the band boxes are checked/money is removed.
The form will “follow the trail of the money” from time of initial receipt to bank deposit.

Below Graphs – Based on Draft Budget

Treasurer Report, 02Nov2020

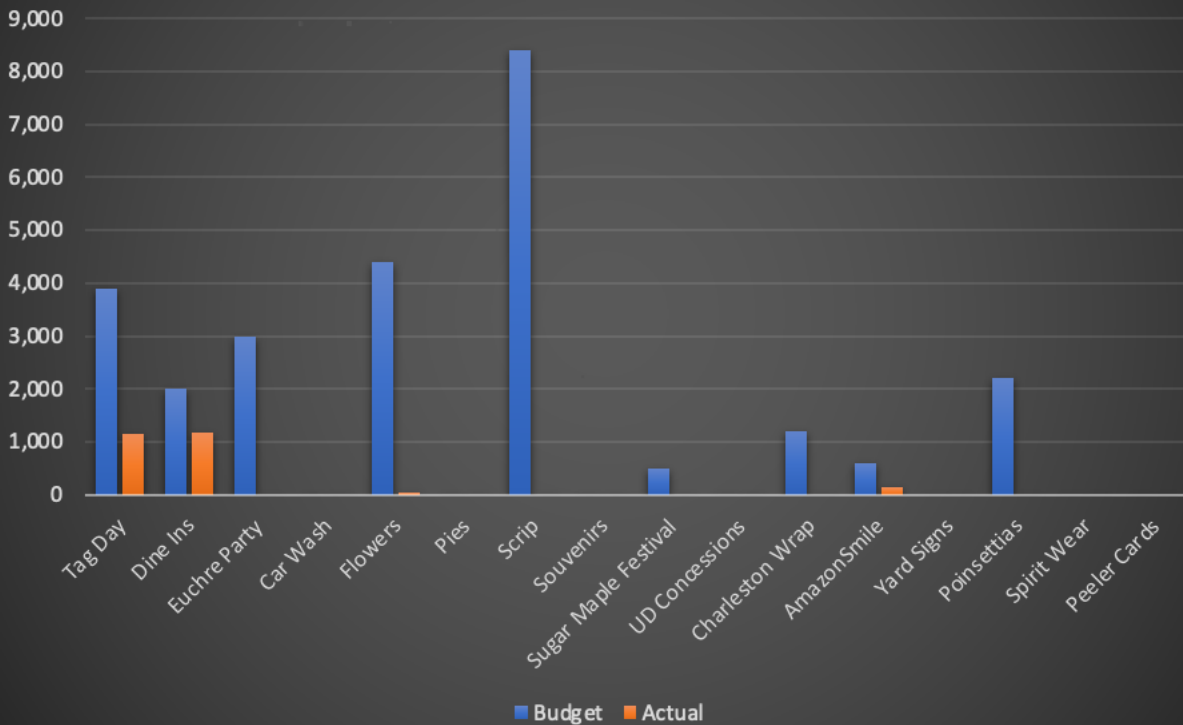


Expenses Month over Month as of 10/31/2020



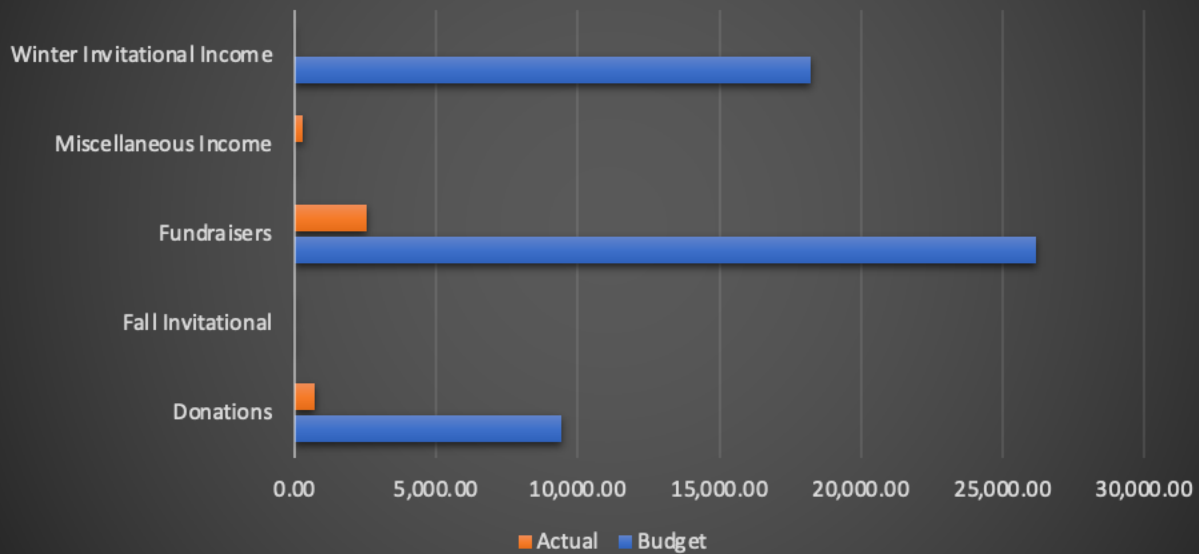
Treasurer Report, 02Nov2020

2020-2021 Fundraisers As of 10/31/2020



2020-2021 Income

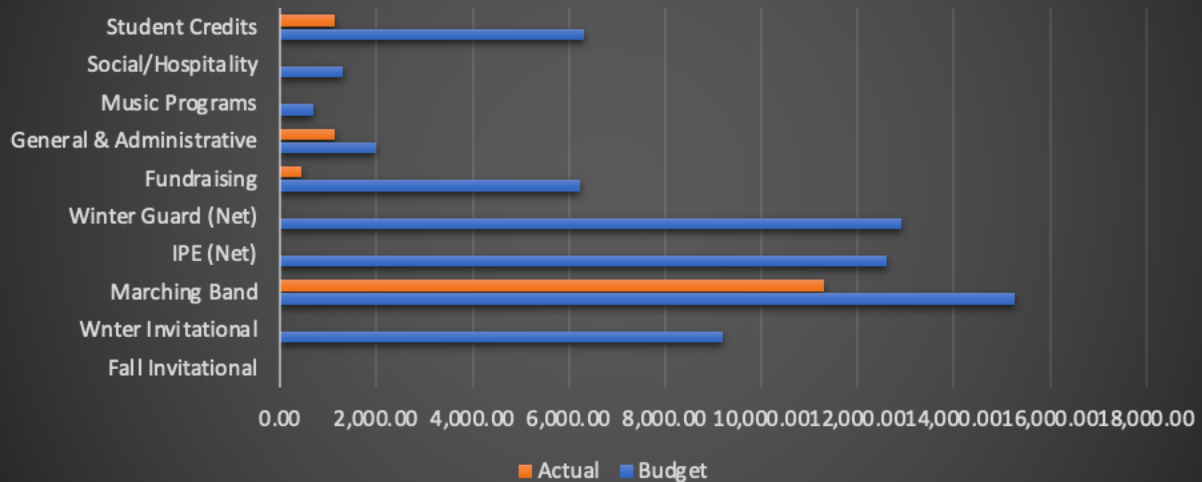
As of 10/31/2020



Treasurer Report, 02Nov2020

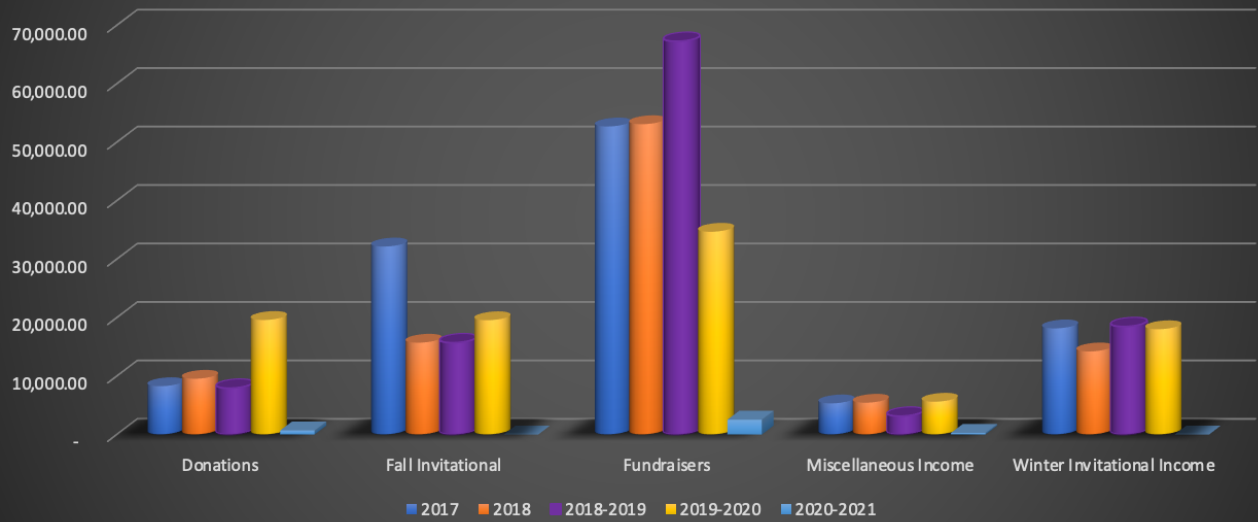
2020-2021 Expenses

As of 10/31/2020



Income - Year over Year

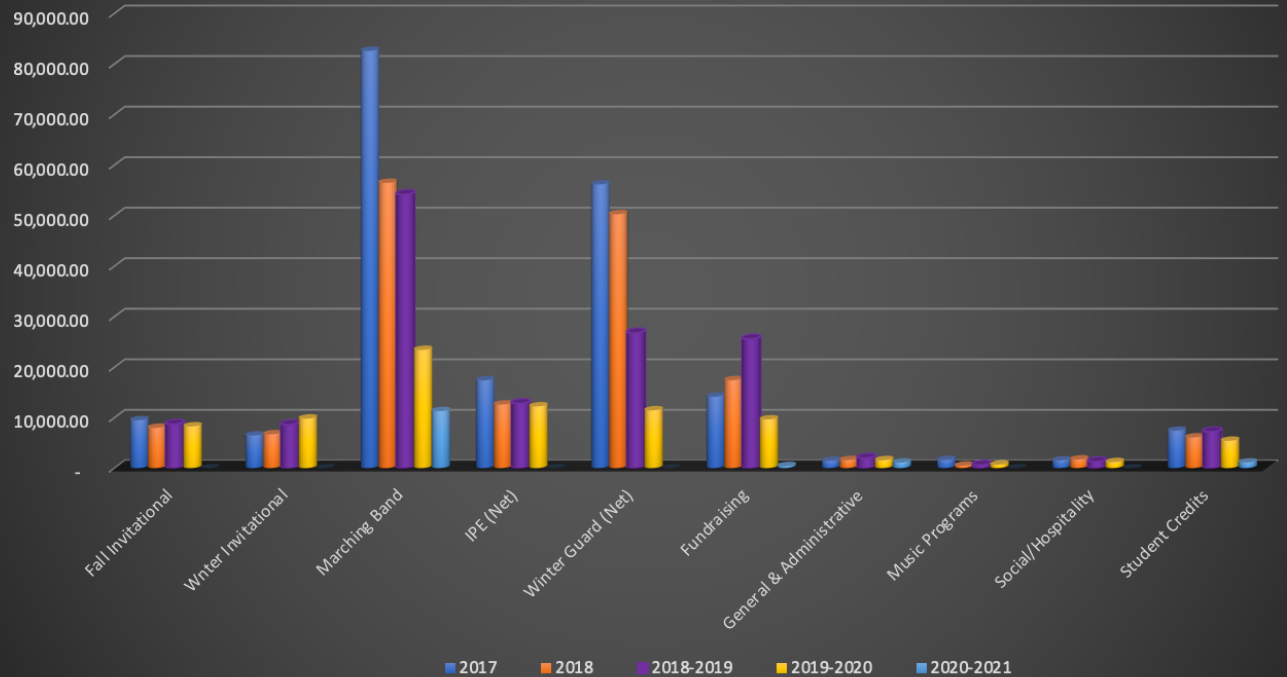
As of 10/31/2020



Treasurer Report, 02Nov2020

Expenses - Year over Year

As of 10/31/2020



Appendix B

Director's Report 02Nov2020

- Marching Band

- Thanks again for everyone's flexibility this season!
- Congratulations on a fantastic *modified* season

- Our performance for BOA judges was amazing!
 - Performed on a live stream
 - Conferenced with judges for commentary afterwards
- Football
 - The band did a fabulous job supporting the team this fall
- Banquet
 - In-person for seniors and senior parents
 - Virtual for 8th-11th grade (event will be live-streamed from the band room)
 - Thursday, December 3
 - Food?
- **Congratulations to Bill Montgomery** - recipient of the Music for All Patrick John Hughes Award for parent volunteers
 - Virtual “ceremony” on November 14

● **Concert Band**

- Band PPE is working well!
 - Plastic reeds (students purchase)
 - Masks for playing (brown bags for switching)
 - Bell covers and bags
 - Spray bottle for cleaning
 - School-wide policies such as cleaning chairs and music stands
 - 6 foot distancing (9 feet for trombones)
 - Flex music, chamber music, “regular” concert music
 - Exploring options for virtual and live stream performance opportunities

○ **Live stream concerts coming up:**

- **Wednesday, December 2**
 - 7th/8th Grade Bands
 - Location: HS Main Gym
- **Wednesday, December 9**
 - High School Bands

Director’s Report 02Nov2020

- Location: HS Main Gym
- **Wednesday, December 16**

- 6th Grade Band
- Location: Middle School Main Gym

- **Charleston Wrap**

- Online sale through 12/11
- 40% of each sale is profit: 60/40 profit split for boosters/families

- **Middle School is doing cookie dough** through November 9

- **Winterguard and IPE**

- Virtual WGI season (World Championships submitted via video, with prelims, semis, finals)
- MEPA “blended” season (possible in-person and virtual events)
 - **MEPA Bellbrook Invitational: Saturday, 2/20/2021 (tentative - not confirmed)**
- Schedules are posted/shared and practices begin this week!
- See Sheldon or Mr. Soloman for more info!

Appendix C

Fundraising

Confirmed Fundraiser	Timeframe	Chairperson	2nd/3rd in charge	Note
Dayton Dragons	TBD	none		
Univ Dayton Concessions	TBD	Al Astroski		
SCRIP	Continuous	Tracy Waller (So)		
Sugar Maple Festival	April 2021			
Fall Invitational	Cancelled	Jenna Hosier		
Winter Invitational	TBD			
Retail (Kroger, Amazon Smile, DL Market, BWW, Restaurants)	Continuous	Kristin Selvaraj (Fr)		
Euchre Party	TBD			
Community (Tag) Day	September 2020	Danielle Woeste (Jr)		
Charleston Wrap	October 2020	Andy Solomon		
Spirit Wear (Masked Eagle?)	October 2020	Jenn Vollmer (Jr)		
Poinsettias	October 2020	Heather Newell (Fr)		
Pie Peddler	Apr 2021			

Proposed Fundraiser	Requestor	Timeframe	Initial Investment	Projected Return/Timeframe	Notes
ARC Marketing Car Magnet	Kreitzer	TBD	\$175 (50 units) - \$1,150 (1000 units)	\$125 to \$4850 / continuous sales	\$6 suggested sale price per unit
Fan Plate (Vehicle)	Masonbrink & Snell	TBD	\$1695 (500 units) - \$1000 (100 units)	\$8,305 to \$17,705 / continuous sales	
Puravida	Theodor	TBD	\$3 per bracelet: \$150 (50 units) minimum package	Variable based on resale cost / continuous sales	
Funds2Org	Smith	TBD	\$0. Shoe collection		

Fundraising



CUSTOM CAR MAGNETS & CAR WINDOW DECALS



Quantity	5" Oval or 4" Round	6" Oval or 5" Round Most Popular Size
50	\$3.50	\$4.00
100	\$3.00	\$3.50
150	\$2.10	\$2.50
300	\$1.45	\$1.75
500	\$1.15	\$1.40
1000	\$.95	\$1.15



Custom Fan Plates to promote your team!

Raise up to nearly \$18,000* with this special promotion

All packages include:

- 500, 750 or 1000 full color .035" polyethylene plates
- 5'x3' full color vinyl banner with grommets
- 10- 24"x18" full color corrugated yard signs with stakes
- Social media ready jpg
- Full design and delivery of products

Please allow 2 week turnaround from design approval date

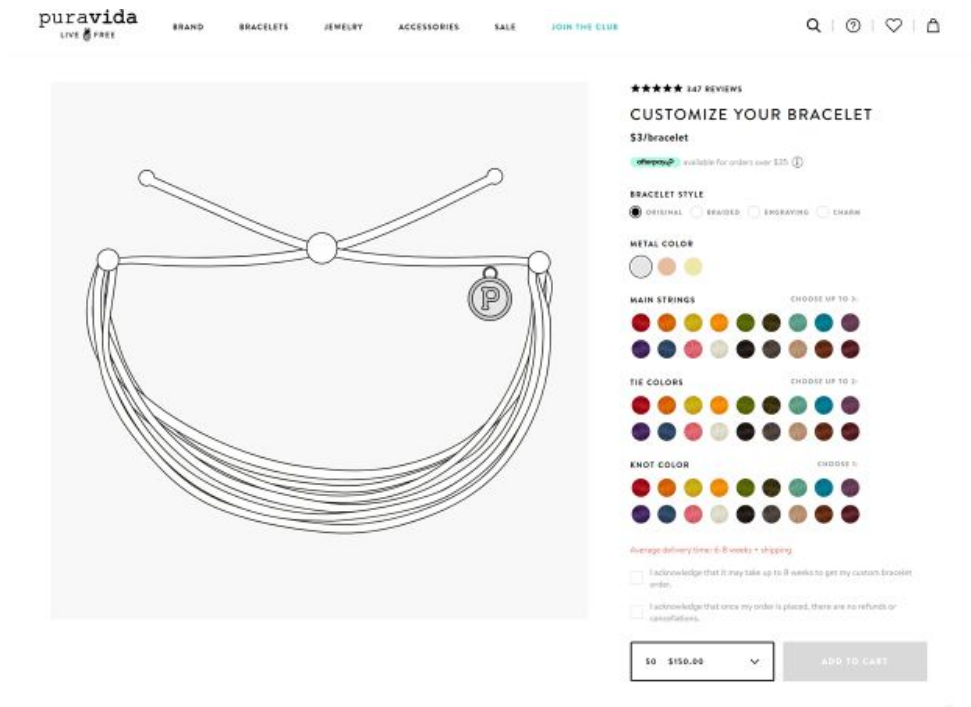
500 plate pkg	750 plate pkg	1000 plate pkg
\$1695	\$1995	\$2295

Contact Freedom Marketing Strategies to add your team or department to this fun, unique fundraiser!

Gayle Masonbrink 419-305-4434 Sissy Sell 419-790-3980
freedommktgstrategies@gmail.com

*with the purchase of 1000 plate package selling at \$20 per plate

Fundraising



puravida
LIVE FREE

BRAND BRACELETS JEWELRY ACCESSORIES SALE JOIN THE CLUB

***** 347 REVIEWS

CUSTOMIZE YOUR BRACELET

\$3/bracelet

offer ends 12/31/2020 available for orders over \$35 ⓘ

BRACELET STYLE

☒ ORIGINAL ☐ BRAIDED ☐ EMBROIDING ☐ CHARM

METAL COLOR

☐ ☐ ☐

MAIN STRINGS CHOOSE UP TO 3:

☐ ☐

TIE COLORS CHOOSE UP TO 3:

☐ ☐

KNOT COLOR CHOOSE 1:

☐ ☐

Average delivery time: 6-8 weeks + shipping

☐ I acknowledge that it may take up to 8 weeks to get my custom bracelet order.

☐ I acknowledge that once my order is placed, there are no refunds or cancellations.

\$0 \$150.00

ADD TO CART

New Fundraising Efforts

Hello,

Thank you for your interest in providing a Fundraising Opportunity in support of our Bellbrook High School Marching Eagles. Please provide the following vital details pertaining to your idea:

- POC (You if at all possible)
- Well written and detailed proposal
- Required up front cost(s)
- Return potential

The Music Boosters will take all your provided information into consideration before making a decision.